

## STAMBOURNE PARISH COUNCIL

Minutes of the meeting held on Thursday 21 March 2019 at 7.00pm in the village hall, Stambourne

### PRESENT:

Mr Martyn Fall (Chair)

Mrs Val Kerrison

Mrs Vanessa Young

Mr Michael Crago

Mr Andrew Drysdale

Mr Neil Pyman

### ALSO PRESENT:

2 members of the public

### CLERK:

Mrs Deborah Hilliard

### 19/20 Apologies for Absence

Apologies were received from Mrs Karen Grant and District Councillor Richard van Dulken.

### 19/21 Declaration of Interests, personal or prejudicial

Martyn declared an interest in item 14 of the agenda.

### 19/22 Minutes of the meeting held on 16 January 2019

The minutes of the meeting held on 16 January 2019 were agreed as a correct record and signed.

### 19/23 Matters Arising

None.

### 19/24 Report of District Councillor

District Councillor not present.

*It was agreed to move item 10. Planning of the agenda and discuss at this point of the meeting.*

### 19/25 Planning

*Wardens, Dyers End application no: 19/00230/HH* – Martyn circulated details of the application to councillors for consideration. After a brief discussion the parish council agreed it had no comment to make.

*The members of public left the meeting.*

### 19/26 Pavilion

The gutter to the front of the pavilion is broken. Martyn has some metal guttering which may be suitable. He will contact the builders and ask them to either fix with like for like plastic guttering or replace with the metal guttering, if appropriate.



Michael advised he was contacted by organisers of "Global Adventure Challenge" who are raising money for Birmingham Children's Hospital by cycling from Birmingham to Amsterdam in the summer. They have asked to use Stambourne playing field and pavilion as a rest point on their journey on Friday 6 September 2019. It was agreed that the group could use the pavilion and the parish council will not charge for this.

#### **19/27 Playing Field**

Martyn advised that the bollards have now been installed. Keys for the removeable bollards to allow vehicular access have been given to the Clerk, Churchwarden and a parish councillor.

The mobile picnic table has now been refurbished and will be put back onto the playing field.

The 7 memorial oak trees have now been planted on the playing field. It was agreed it would be appropriate to install a plaque near the trees. Martyn circulated a suggested wording for the plaque which was agreed.

Keith has advised that the playing field would benefit from being rolled. A flat roller is available but needs to be towed by an appropriate vehicle. Andrew may know someone able to help with this and will report back.

#### **19/28 Highways**

It was agreed that the scouts will be asked to do a litter pick in the autumn.

#### **19/29 Footpaths**

There were two footpath issues outstanding:

- Boards on the bridge at footpath 13 are in need of repair. Val will inspect and report back.
- Footpath 24, Dyers End – Overgrown hedge alongside field. Andrew will make enquiries as to the owner of the hedge and request that it be trimmed back.

#### **19/30 Telephone Boxes**

Mr and Mrs Dowling have kindly offered to repaint the telephone box in Chapel End Way. The paint has been ordered for this and there should be enough left over to repaint the other telephone box in Church Road. It was agreed that a request for volunteers for this would be put in the newsletter.

#### **19/31 Neighbourhood Watch Donation Request**

The Parish Council had been approached by Neighbourhood Watch for a donation towards projects. The Parish Council had previously refused this request, preferring to make a donation to a project that would specifically be of benefit to Stambourne. Further evidence was submitted to the Parish Council with a request that it reconsider. The Parish Council agreed to make a one-off donation of £50 to the Neighbourhood Watch.



### 19/32 Correspondence

- Debbie advised that she was arranging a Network Meeting to take place in June 2019 and dates would be circulated soon.
- Martyn advised that the next issue of the newsletter would be its 250<sup>th</sup> issue and he has kept a copy of every issue since it started. It was agreed that the first page of the first issue be incorporated into the next newsletter.

### 19/33 Finance – assessment of general finance and to agree the allocation of funds for outstanding items and CIF 2018-19 (kitchen refurbishment).

Debbie had raised this item to ensure councillors were fully aware of how funds had been spent over the current financial year especially as there had been more activity in the accounts than over previous years. It was noted that the finances are secure with no cause for concern. Debbie issued a document to parish councillors detailing the activity through the year which was agreed.

The Parish Council now need to agree the following:-

- (a) To agree a contractor to carry out the kitchen refurbishment of the pavilion. Martyn declared an interest in this item as one of the contractors has carried out work for him and did not contribute to the discussion.
- (b) To note that the Parish Council has been awarded CIF funding of £2,662.50 towards the kitchen refurbishment.
- (c) To agree whether to allocate the bequest of £2,000 from the estate of Mr Wright towards the kitchen refurbishment and whether this was an appropriate use of the bequest.

The Parish Council agreed as follows:-

- (a) That Paul Gill Building Contractors be appointed to carry out the kitchen refurbishment of the pavilion. The work will not commence until funds are in place.
- (b) Noted.
- (c) The Parish Council agreed that the bequest of £2,000 held in the reserve account be used towards the refurbishment of the pavilion kitchen. This was deemed an appropriate use of the money given that Mr Wright had been involved in getting the building on site in the 1970s. A dedication plaque will be put up in the pavilion once work is complete.

### 19/34 Finance

#### Accounts Paid

Mr M Fall (reimbursement posts)	£42.55
Paul Gill (Install Oak bollards)	£565.00
Eon	£31.81
Assington Trees (Memorial Oaks)	£378.00
Playdale (repair to play equipment)	£941.83
Paul Clark Printing	£84.00

Accounts to be paid

None

Monies Received

None

Monies Due in

VAT reclaim

£1,598.95

CIF 2018/19 (kitchen)

£2,662.00

Estimated balances at 17 March 2019

Balance of Current Account

£8,743.33

Balance of Business Reserve Account

£6,070.97

Total

£14,814.30

Balance of Bonfire Fund

£6,372.95

Balance of General Fund

£8,441.35

**19/35 Any Other Business**

Nothing to report.

**19/36 Date of Next Meeting**

Thursday 16 May at 7.30pm (AGM and APA)

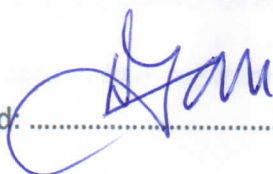
Thursday 18 July at 7.30pm

Thursday 19 September 7.30pm

Thursday 21 November 7.30pm

There being no further business to discuss the meeting ended at approximately 8.30pm.

Signed: .....



Dated: .....

16 May 2019